

**30th Street Education Center
Building Council
Meeting Minutes
March 29, 2019
San Juan College Board Room
3:00PM**

Call to Order:

Edward DesPlas called the meeting to order at 3:05PM.

Ed asked to facilitate and chair this meeting on ad-hoc basis. Suggested to flip ad-hoc chair for next meeting over to Farmington Municipal School. Meeting is being conducted as required by Joint Partnership Agreement for 3401 E 30th Street and held in accordance with the open meetings act rules and laws.

Attendees: Joseph Rasor, Member
Dr. Toni Hopper Pendergrass, Member
Edward DesPlas, Member
Ted Lasiewicz, Member
Mike Isaacson, Member
Vacant, Member

Absentees: Dr. Schmidt, Member

Guests: Phil Valdez
Steve Vollmert
Charles Vanden Broeck
Chris Harrelson
Kristie Ellis

Handouts: Update on Building Remodeling and Renovation Plans—San Juan College
Renovation Schematic: Floors 2 and 3—San Juan College

Minutes:

1. Approval of Agenda

* Dr. Pendergrass moved to approve the agenda as presented, Mike Isaacson seconded, agenda approved.

2. Building Council Membership

Membership was discussed to include: FMS Superintendent, President of SJC, Board Member from each organization, Edward DesPlas, Ted Lasiewicz, and a seventh member from the community. Suggestions: City council member, County Commissioner, and the Regional Education Commission.

3. Development of Building Council Bylaws

Building Council will develop a set of council bylaws according to the Joint Partnership Agreement's framework of items needing to be covered in bylaws. Large scale decisions regarding the 30th Street Educational Building will be made by both parties.

- * Farmington Municipal Schools agreed to create a draft of the bylaws and circulate among the council members.

4. Open Meetings Resolution

Building Council will need to approve a draft and an open meetings resolution. Meetings agreed upon over the next three months shall be held on: April 18th, May 16th, and June 20th at 4:00PM. Bylaws are to state that the 30th Street Education Center Building Council will follow the open meetings resolution. It was discussed and agreed upon that four members will make up a quorum with both entities having a minimum of two members in attendance at the meetings and this will also be reflected in the bylaws. Discussed drafting resolution for virtual connection to allow for balanced representation at meetings.

- * Ed DesPlas will draft an open meetings resolution.
- * Farmington Municipal Schools will draft a resolution for virtual connection.

5. Updates on Building Remodeling and Renovation Plans

Steve gave update on the building remodeling. Most of demolition and initial moving is completed and they are preparing for the wiring and lighting fixtures. Ed handed out renovation Schematic's and timelines for floors 2 and 3. San Juan College will be asking the board to approve recommendation for CES contractor selection on April 23 and then proceed to HED capital outlay committee for approval. Renovation to begin June 1 with a projected occupancy date of mid-September. Farmington Municipal School's projected occupancy date is June 1 with the occupancy of the board room and IT in August.

6. Building Controls Upgrade

Johnson Controls gave proposal to replace and upgrade the building controls estimating about \$350,000 total cost. FMS does not want to replace the building controls at this time and SJC would like to be able to do this. Ted doesn't feel upgrading is necessary. Concerns for FMS: the FMS budget and additional costs, and what it will do their projected occupancy date. The current system is with ACS and is 19 years old with a life expectancy of 25 years. SJC's concern is that the system is 19 years and is not as upgradable and adaptable. Chris Harrelson commented that the upgrade is necessary because of network security and performance issues and estimated that as much as 15% could be saved by upgrading. Discussed securing the services of an MEP consultant. Parties agreed to enter a 47% - 53% cost share for a Brigers & Paxton consultation. Consultants will look at the system and test the controls and compare to the system that SJC is looking at and give evaluation.

- * Toni moved for Chris Harrelson to secure MEP services for an evaluative consultation, Ted Lasiewicz seconded.
- * Chris will secure services from Brigers & Paxton and give both parties the evaluation.

7. Announcements of Next Meeting

Next Meeting: April 18, 2019 at 4:00PM, San Juan College Board Room

8. Adjournment

* Mike moved to adjourn meeting at 3:57PM, Toni Seconded, meeting adjourned.