

**SJC BOARD  
WORK SESSION MINUTES  
March 3, 2020**

The Work Session was called to order at 5:30 p.m. with the following members present:

John Thompson, Chairman  
Byron Manning, Secretary  
Hoskie Benally, Jr., Member  
R. Shane Chance, Member  
Joseph Rasor, Member  
Valerie Uselman, Member

Staff Members Attending: Dr. Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman, Adrienne Forgette, Annette Abend, Don Beauregard, Jon Betz, Josh Bishop, John Boggs, Alicia Corbell, Debbie Chalmers, Kristie Ellis, Richard Friedman, Sandy Gilpin, Chris Harrelson, Kenny Hibner, Ron Jernigan, Carrie Tsosie-Jim, Cheryl Jordan, Kerri Langoni, Roy Lytle, Steve Miller, Michael Ottinger, Jeff Parkes, Sherry Paxson, Lorenzo Reyes, Eileen Richey, Amanda Robles, Chris Rosen, Rhonda Schaefer, Brian Seavey, Paulette Stanley, and Donna Ellis, Board Recorder

Guest(s): Sam Ribakoff–Reporter, Farmington Daily Times

Topics Discussed Included:

**1. Questions on Board Agenda Items**

None.

**2. Review of January 2020 Financial Report**

Executive Vice President Edward DesPlas reviewed the January 2020 Operating Budget Report from the Financial Statements. Expenditures lag slightly behind percent-of-fiscal year elapsed. Oil & Gas Production Tax Revenue is significantly and dramatically missing its target. This will need to be adjusted in the year-end budget revision.

**3. Future Board Meetings: Recommendations on Remote IT Support and SQL Migration Support**

Trustees were advised that proposals for Remote IT Support were opened. If evaluations go rapidly, SJC will have a recommendation for award at the April 7<sup>th</sup> Board meeting. Trustees were also advised that SJC expects to release the Request for Proposals (RFP) for third-party support of our SQL Migration project on March 8<sup>th</sup>.

**4. Budget and Financial Outlook**

Edward DesPlas presented on the Budget and Financial Outlook for FY 2021. Bottom line is that the budget is flat going from FY2020 to FY2021.

**5. New Programs**

Two potential new programs were shared with the Trustees: Online Marketing presented by Annette Abend and Drones presented by Brian Seavey.

**6. Change of May Board Meeting Date**

Dates were discussed and April 28<sup>th</sup> was determined to be the date for the May meeting.

**7. New Officers for Board**

Trustees discussed appointments to be approved during the Board meeting.

**8. Student Housing Update**

Edward DesPlas updated the Trustees on the progress toward Student Housing. The design concept has shifted from apartment style units to suite style units. The shift in design is aimed toward creating and sustaining connections with the resident students.

**9. Caring Campus Update**

Dr. Appleman was unable to show his power point due to time constraints, but did inform the Trustees about SJC's emerging Caring Communities initiative which is an effort to enhance sustainable connections with our students.

Meeting adjourned at 7:05 p.m.