



SAN JUAN COLLEGE
Office of Organizational Development
Learning Together and Valuing One Another

Preventing Sexual Harassment: Clearing the Fog

Required: All New Employees; Offered twice a year, Convocation Week

San Juan College requires all employees to receive training to prevent harassment once every three years. New employees receive a special training, “*Clearing the Fog*” during the first half of their work year. This training, offered every August and January Convocation week, is required for new employees and they are expected to register for this class with Organizational Development (3208), the first time offered after their employment.

This workshop is appropriately tailored to education and San Juan College, taught by an attorney, Lynne Sholler, with specialized experience in workplace law. The workshop is an interactive, informative session with Q&A for specific issues.

For those employees who have already received the initial training or who work at a distance from main campus, you may use the online version. You are asked to take the refresher appropriate to your job category –

go to the directions for [Preventing Sexual Harassment - Refresher](#), to complete the requirement correctly.

When you have completed the training, HR (Human Resources) will document a record of your requirement completion. Make sure you register, sign in and complete the workshop evaluation in order to fulfill your obligation.