



**SAN JUAN COLLEGE**

*Office of Technology Services*

## **Adjunct Faculty**

### **SJC Network Access, Email and Voice Mail Request form**

Please complete the information below to request a login account and voicemail as well as an email address and access to WebAdvisor. You will be contacted within two business days after submitting this form with a username and password to your login account for SJC network access, email and your voicemail information.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

*Please give us a number or email where you can be reached. We will contact you once your account has been set up. If you do not fill in a phone number or email, the administrative assistant for your department will be contacted.*

Datatel ID or last 4 digits (*only*) of social security Number: \_\_\_\_\_

Will you need a voicemail account set up?

Yes

No

**Please send completed form to OTS – Help Desk**

Room 7204  
ITC Building  
(505) 566-3266