

**MINUTES OF REGULAR MEETING  
SAN JUAN COLLEGE BOARD  
September 9, 2024**

**ITEM A.     CALL TO ORDER**

Vice Chairperson Chance called the meeting to order at 6:32 p.m. The following members were present:

R. Shane Chance, Vice Chairperson  
Byron Manning, Member  
Joseph Rasor, Member  
Bev Taylor, Member  
GloJean Todacheene, Member

Absent:   Valerie Uselman Chairperson  
          Evelyn Benny, Secretary

**ITEM B.     WELCOME OF GUESTS AND VISITORS**

San Juan College administrators and staff in attendance included:  
Toni Hopper Pendergrass, Edward DesPlas, Boomer Appleman,  
Kerri Langoni Carpenter, Yolanda Benally, Lorenzo Reyes, Carrie Tsosie-Jim,  
Mystelle Beasley, Valene Begaye, Josh Bishop, Troy Brown, Richie Christie,  
Margaret Clair, Alicia Corbell, Gayle Dean, Teresa Emrich, Veronica Evans,  
Jeanna Jacquez, Kris Kraly, Roy Lytle, Murdoch Maloney, Robert Martinez,  
Lizbeth Moreno, Michael Ottinger, Sherry Paxson, Elizabeth Phelps,  
Harley Prinster, Eddy Rawlinson, Rhonda Schaefer, Linda Schwinghammer,  
ElizaBeth Utley, and Donna Ellis, Recorder

Guest(s): Camden Ramsey, Louis Salazar, Tina Tiffany, Derrick White,  
Devin Yazzie

Ms. Gayle Dean, Executive Director of the San Juan College Foundation,  
introduced Mr. Louis Salazar, External Affairs Director, and Ms. Tina Tiffany,  
Stakeholder Relations Advisor, with Conoco Phillips who along with Dean Alicia  
Corbell will recognize and honor School of Energy students.

**ITEM C.     ADOPTION OF AGENDA**

Ms. Todacheene moved and Mr. Rasor seconded to adopt the agenda as  
presented. **MOTION CARRIED** by unanimous voice vote.

**ITEM D.      REPORTS**

**1.   Monthly Presentation**

Ms. ElizaBeth Utley, Senior Director-Teacher Education, will provide an update on the TeachUp Scholarship Program, which assists students seeking an associate degree in education, and the TeachUp Academy. This new post-baccalaureate program includes comprehensive mentor training, a teacher preparation/induction program, and ongoing professional development. The presentation will also cover the Academy's initiative, "Diversifying the Teaching Profession Through HEART: Honoring Educators and Rekindling Ancestral Traditions." Additionally, the successful summer workshop will be highlighted, which supported new teacher candidates as they transitioned into their first year of teaching. The presentation will conclude with information on the HEART Residency Program in partnership with Central Consolidated and Bloomfield Schools and the HEART scholarship program designed to support Native American teacher candidates enrolled in the Alternative Licensure Program.

**iCare Minute Video**

This month's iCare video spotlights Ms. Rochelle Lee, San Juan College School of Energy Industrial Process Operator Student.

**2.   Association Reports**

Support Staff Association representative, Ms. Harley Prinster, will provide the Board with a presentation.

Associated Students representative, Mr. Camden Ramsey, will provide the Board with a presentation.

Faculty Association representative, Ms. Kris Kraly, will provide the Board with a presentation.

Professional Staff Association representative, Ms. Mystelle Beasley, will provide the Board with a presentation.

**ITEM E.      CITIZEN COMMENTS**

None.

**ITEM F.      CONSENT AGENDA**

**1. August 5, 2024, Work Session Minutes**

The August 5, 2024, Work Session Minutes were presented in the Board Packet for approval.

**2. August 5, 2024, Board Meeting Minutes**

The August 5, 2024, Board Meeting Minutes were presented in the Board Packet for approval.

**3. Correspondence**

None.

**4. Financials**

Financials Report for the year ended June 30, 2024, were presented in the Board Packet.

**5. Personnel Report**

The following employment actions were made since the last Board meeting:

**Appointments:** Jesse Felix, Buyer II, Purchasing, effective July 22, 2024; Abigail Calcote, Director of Admissions, Student Services, effective July 29, 2024; Emily Beevers, Switchboard Operator, Public Relations and Marketing, effective July 29, 2024; Cheryl Pritchard, Academic Advisor, Advising Center, effective August 12, 2024; Hailey Moon, Accessibility Training Specialist, Testing Center and Accessibility Services, effective August 12, 2024; Jordan Domingo, Instructor of Industrial Maintenance Mechanic Program, School of Energy, effective August 12, 2024; Andrea Morrow, Assistant Professor of Biology, School of Science, Math, and Engineering, effective August 14, 2024; Adam Graham, Instructor of Chemistry, School of Science, Math, and Engineering, effective August 14, 2024; Daniel Augustine, Instructor of Navajo Language, School of Humanities, effective August 14, 2024; David Landry, Technical Services Librarian, Library, effective August 14, 2024; Ian Garofalo, Instructor of Biology, Human Anatomy and Physiology, School of Science, Math, and Engineering, effective August 14, 2024; Jesse Lepluart, Assistant Professor of Chemistry, School of Science, Math, and Engineering, effective August 14, 2024; Katherine Fraker, Instructor of Nursing-ADN Program, School of Health Sciences, effective August 14, 2024; Kitrina Tamminga, Instructor of Sociology, School of Business, Information Technology and Social Sciences, effective August 14, 2024; Masud Rana, Instructor of Information Technology, School of Business, Information Technology, and Social Sciences, effective August 14, 2024; Andrew Osborne, Maintenance Worker, Physical Plant, effective August 19,

2024; Joshua Coon, Assistant Professor of Psychology, School of Business, Information Technology and Social Sciences, effective August 19, 2024; Vanessa Waupekenay, Administrative Assistant II-Occupational Therapy Assistant and Respiratory Therapy Programs, School of Health Sciences, effective August 19, 2024;

**Changes:** Valene Begay, Administrative Assistant to the Vice President, Office for Learning to Learning Operations Specialist, Office for Learning, effective August 5, 2024; Mikal Nih, Associate Teacher, Child and Family Development Center to Lead Teacher, Child and Family Development Center, effective August 14, 2024; Annette Abend, Associate Professor, School of Business, Information Technology, and Social Sciences to Professor, School of Business, Information Technology and Social Sciences, effective August 19, 2024; Brittany Nichols, Instructor, School of Health Sciences to Assistant Professor, School of Health Sciences, effective August 19, 2024; Cameron Cooper, Associate Professor, School of Business, Information Technology and Social Sciences to Professor, School of Business, Information Technology and Social Sciences, effective August 19, 2024; Jean-Paul Konda Ntusi, Assistant Professor, School of Humanities to Associate Professor, School of Humanities, effective August 19, 2024; Jefferson Chorn, Assistant Professor, School of Trades and Technology to Associate Professor, School of Trades and Technology, effective August 19, 2024; Vaughn Lewis, Associate Professor, School of Trades and Technology to Professor, School of Trades and Technology, effective August 19, 2024; Logan Cross, Workforce Learning Specialist, Workforce Development to Curriculum/Professional Development Specialist, School of Business, Information Technology, and Social Sciences, effective August 20, 2024; Thomascita Dawes, Program Advisor, TRIO EOC Program to Instructor and Academic Coach I, Academic and Career Engagement Center, effective August 26, 2024.

**Separations:** Benjamin Herrera, Workstation Support Analyst, Information Technology Center, separation of employment, effective August 8, 2024; Esperansa White, Administrative Assistant II, Health and Human Performance Center, effective August 30, 2024.

## **6. Deletion of Equipment from Inventory**

College administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

**Recommendation**

I recommend the Board of Trustees approve the College administration’s recommendation and approve the listed items for disposal.

**7. Fiscal Year 2026 Research and Public Service Project Requests (RPSP)**

Annually, the College submits requests to the New Mexico Higher Education Department for Research and Public Service Projects (RPSP). The funding targets expansion and/or enhancement of programs that serve a particular public need.

The College administration recommends the following requests and priority ranking for funding for Fiscal Year 2026:

- 1) Nursing  
\$1,116,000.00
  
- 2) Center for Excellence (Renewable & Sustainable Energy)  
\$941,721.00
  
- 3) Dental Hygiene  
\$250,000.00
  
- 4) Heavy Equipment Operators  
\$561,177.00

**Total Request – \$2,868,898.00**

**Recommendation**

I recommend the Board of Trustees approve the requests, listed herein, and the priority ranking for New Mexico Higher Education Department RPSP funding for Fiscal Year 2026.

**8. Voice Over Internet Protocol (VOIP) Telephone System Update**

At the June 3, 2024, Board of Trustees meeting, the Board authorized an annual contract for a Hosted VOIP Telephone System through Millennium Communications and Mitel. For the Board’s information, Mitel has been acquired by Ring Central on June 22, 2024.

Ring Central has provided documentation and they will honor our remaining contract with Mitel through Fiscal Year 2025. Our ITC department is working with Ring Central and Mitel to transition the College into Ring

Central’s system. This transition has the potential to provide cost savings in the future along with more a more sophisticated telephone system.

**Recommendation**

I recommend the Board of Trustees acknowledge this change with the Mitel contract through Fiscal Year 2025 and the transition into Ring Central’s system.

**9. Information Report – Connie Mack World Series Broadcast on KSJE**

2024 was the fourth season for KSJE to broadcast the Connie Mack World Series; presented herein are select aspects of the outcomes from this broadcast opportunity.

<b>Season Time Period</b>	July 26 – August 2, 2024
<b>Games Played and Broadcast</b>	26
<b>Workers Contracted by KSJE</b>	13 play-by-play announcers, board operators, social media content posters, and photographers
<b>Budget Impact</b>	Revenue Generated by Sponsorships: \$24,000.00 Costs of Temporary Employees: (\$8,700.00) Broadcast Rights: <u>(\$5,000.00)</u>  Total Revenue for KSJE/SJC: <b>\$10,300.00</b>
<b>Social Media Impact</b>	Facebook Page Reach – Increase of 35.2% or 66,600
July 24-August 20, 2024	Instagram Reach – Increase of 141% or 3,100
(Compared to June 26-July 23, 2024)	Paid Ad Reach – Decrease of 34.4%, or 5,440
	Paid Post Engagement – Increase of 100%, or 2,870
	Paid Link Clicks – Increase of 0.4% or 469

**KSJE.com Streaming Statistics:**

July 26-August 2, 2024

(Compared to Previous Week)

TLH (Total Listening Hours) +821%  
(1,733 avg/day)

CUME (Individual Users) +248%  
(670.25 avg/day)

QHS (Quarter-Hour Streaming)  
+1865% (1,175 avg/day)

**States CMWS was Streamed:**

(**Bold** Indicates States Represented  
by CMWS Teams)

**New Mexico (39%)**, Arizona 11.2%,  
**Texas (9.2%)**, Colorado (5.4%),  
**California (4.2%)**, **Ohio (3.3%)**,  
**Oklahoma (2.2%) & Ontario,**  
**Canada (1.9%)**

**Other Stats:**

Again this year, the Connie Mack World Series Parade was streamed live with video to audiences worldwide thanks to KSJE On-The-Road! This year’s coverage included drone footage thanks to Zia Drone Operations (10,700 Facebook reach to date – 4,700 reach in 2023).

KSJE sold a sponsorship to offer all of the play-by-play games as free on-demand podcasts. This sponsorship paid for ALL Fiscal Year 2025 podcasting fees for this and all other KSJE programs.

**Recommendation**

I recommend that the Board of Trustees acknowledge receipt of this information.

**APPROVAL OF CONSENT AGENDA**

Mr. Manning moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

**ITEM G. OLD BUSINESS**

None.

**ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS**

**1. SENTINELONE SOFTWARE MAINTENANCE**

SentinelOne is the College’s malware and endpoint protection (antivirus) software for servers and desktops. Due to the volatility of the cybersecurity industry, the College has seen substantial increases in price over the past

couple of years; this year is no different. Until this fiscal year, the cost for this product has been below Board approval threshold. In order to keep prices stabilized, we are requesting a multi-year contract be put in place.

This protection will include AI – Artificial Intelligence software. By integrating AI into the College’s security products, the College can significantly enhance its ability to detect and respond to threats, better empower its security analysts, and safeguard its data. The benefits in terms of efficiency, effectiveness, security, and cost savings make AI capabilities a strategic investment that will position San Juan College as a best practitioner in cybersecurity.

The Purchasing Department, following a detailed and documented process to meet all State of New Mexico procurement requirements, has obtained pricing from Valcom Salt Lake City LLC utilizing a CES cooperative agreement (CES) #2021-19-C1114-ALL in an amount not to exceed \$310,530.00 plus applicable taxes. Last year, without AI, we paid \$102,872.37 plus applicable taxes for one year. Without a multiple year contract, the expectation is a minimum increase of 10-20% each fiscal year.

Year One:	\$103,510.00 + applicable taxes
Year Two:	\$103,510.00 + applicable taxes
Year Three:	\$103,510.00 + applicable taxes
Total:	\$310,530.00 + applicable taxes

Resources for the cost of this software’s annual maintenance are budgeted in the Fiscal Year 2025 operating fund.

Ms. Todacheene moved and Ms. Taylor seconded to approved the purchase of the SentinelOne software licensing and maintenance agreement in an amount not to exceed \$310,530.00 plus applicable taxes over three years. **MOTION CARRIED** by unanimous voice vote.

**2. GUARANTEED MAXIMUM PRICE (GMP) FOR PHYSICAL PLANT RELOCATION AND REMODEL PROJECT**

Under the guidance of the College Purchasing Department, a proposal solicitation for construction manager at risk was issued as Request for Proposal #24-55804. The College followed a detailed and documented process to meet all State of New Mexico procurement requirements. The Board of Trustees has previously approved Fanning Bard Tatum Architects AIA Ltd. (FBT) as the project architects and Jaynes Corporation was previously approved as the project’s Construction Manager at Risk. At this stage in the design and planning process, the Guaranteed Maximum Price (GMP) has been determined to be \$4,582,788.00 plus applicable gross receipts tax.



This project is funded by the 2023 Local GO Bond for total project funding of \$5,500,000.00.

Ms. Todacheene moved and Mr. Manning seconded to approve the Guaranteed Maximum Price from Jaynes Corporation for construction of the Physical Plant Relocation and Remodel Project. **MOTION CARRIED** by unanimous voice vote.

### **3. ANATOMAGE TABLE CLINICAL**

The Biology Department and the Native American-Serving Nontribal Institutions (NASNTI) program are requesting approval to purchase an Anatomage Table Clinical. The Anatomage Table Clinical is able to provide a virtual cadaver experience for students, specifically benefiting our Native American students. In some Native American cultures, the dissection of animals is considered a cultural violation. The Anatomage Table Clinical will not only provide culturally sensitive instruction but also enhance an immersive learning experience aligning with both the grant's objectives and the mission of San Juan College to provide culturally relevant and effective educational resources for our students.

This state-of-the-art Table provides:

- Advanced 3D visualization and interactive tools that allow students to explore human anatomy in great detail: with five (5) (3 male, 2 female) completely segmented photo-realistic cadavers regenerated from actual human bodies. Thirty-two (32) Hi-Resolution Regional Cadavers, each rebuilt virtually and focusing on either individual structures (eye, heart, inner ear, etc.) or regional areas (hip, thorax, shoulder, etc.)
- Functional Anatomy modules: showcasing pregnant cadavers and birthing simulations, interactive joint movements, both healthy and unhealthy beating hearts, and nerve pathways.
- Histology modules: 3D prosections taken from cadaver labs, as well as Anatomage's Case Library of over 1,600 magnetic resonance images (MRI) and computed tomography scans (CT) of various pathologies rendered in 3D allowing students to add and remove densities of tissue and cut through the CT or MRI in the plane of their choice, exposing the tumor, broken bone, or implant, etc. Students are also able to import their own images for 3D rendering and exploration.

- Long-term investment in our students' education: the expected life of the Anatomage Table Clinical is approximately 8-10 years with proper maintenance.
- Accreditation and Program Recognition: Investing in advanced simulation technology demonstrates our commitment to providing high-quality education and meeting accreditation standards. It enhances the reputation of our Biology Department and attracts prospective students seeking cutting-edge educational experiences.
- Research and Innovation: It allows for the development and evaluation of new teaching methodologies and technological advancements in simulation-based learning.

Under the guidance of the College Purchasing Department, pricing pursuant to TIPS Contract Number: 230105 was obtained from Anatomage, Inc. for the acquisition of one (1) Anatomage Table Clinical, associated equipment, one (1) year license for fifty (50) Anatomy & Physiology Anatomage Lessons, and online training at a total cost not to exceed \$78,475.00 plus applicable taxes.

Funds for this project are provided by the Native Americans Serving Non-Tribal Institutions (NASNTI) grant (Workday Cost Center: GR610016).

Ms. Todacheene moved and Ms. Taylor seconded to approve the purchase of the Anatomage Table Clinical from Anatomage, Inc. in an amount not to exceed \$78,475.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

#### **4. CONSULTANT FOR CLEAN HYDROGEN TECHNICIAN ADVANCED ACADEMIC PROGRAM**

The School of Energy's Center of Excellence for Renewable Energy and Sustainability requires expertise to cultivate and facilitate its strategic partnerships with industry, government agencies, research facilities, consultants, non-profit organizations, and colleges and universities while leveraging the strengths of internal SJC departments to achieve Center's goals. Following the State of New Mexico Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department solicited responses for consulting services through Request for Proposal (RFP) #RFP 25-01477.

Two responses were received on our solicitation, New Mexico State University, who did not provide any pricing, and as such, was deemed non-responsive, and Witte Engineered Gases, Thomas Witte, with a price proposal of \$275,000.00 plus expenses and applicable taxes. Pricing was a

mandatory requirement in this solicitation. Please see evaluation sheet and price proposal evaluation document.

Thomas Witte, with Witte Engineered Gases, has expertise in hydrogen production, transportation, and emerging hydrogen production technologies. Witte possesses a high level of knowledge in safety protocols, particularly those that are unique to hydrogen, knowledge, and experience with process operations, instrumentation, controls, and industrial processes as well as knowledge of and experience working with and training technician level workforce.

This will be a one-year contract with the option to renew for up to three additional one-year terms, with the first year beginning in Fiscal Year 2025 at a cost of \$275,000.00 plus expenses and applicable taxes.

Witte will perform the following activities within Fiscal Year 2025:

Phase I: (Tentatively projected to be completed by October, 2024)

- Assist the School of Energy (SOE) Project Team in identifying and recruiting strategic stakeholders to serve on the hydrogen technician advisory committee.
- Convene and lead regular advisory committee meetings including SOE Project Team.
- Conduct in-depth review of existing proprietary curriculum, SOE facilities and equipment.
- Determine recommendations for augmentation of existing curriculum and equipment.
- In conjunction with SOE Project Team, determine the scope of the curriculum to be augmented or developed.

Phase II: (Tentatively projected to be completed by June, 2025)

- Working with SOE Project Team, write agreed upon curriculum and/or curriculum modifications.
- Present product to advisory committee for comments and possible revisions.
- Collaborate with SOE faculty to identify activities and equipment needed to provide students with life-like learning opportunities.
- Determine items and equipment availability, pricing and sources.
- Complete agreed upon curriculum modifications.

Under this engagement, the cost, to include consultant’s expenses of up to \$10,000.00, will not exceed \$285,000.00 plus applicable taxes. Funds are provided for by a Federal Congressional Appropriation.

Ms. Todacheene moved and Ms. Taylor seconded to approve Witte Engineered Gases, Thomas Witte, for this consulting engagement at an amount not to exceed \$285,000.00 plus applicable taxes, to include expenses. **MOTION CARRIED** by unanimous voice vote.

**5. ARCHITECTURAL AND ENGINEERING SERVICES – DUGAN MUSEUM**

San Juan College Foundation has received donations totaling \$3,150,000.00 for a 2,500–3,000 square foot expansion of Sherman Dugan Museum of Geology.

Under the guidance of the College Purchasing Department, pricing pursuant to Cooperative Educational Services (CES) contract number: 2023-01-C1111-ALL was obtained from Dekker/Perich/Sabatini (D/P/S) Architects, the architect for the School of Energy.

The scope of these services will include the design of the museum expansion, including programming, schematic design, design development, construction documents for bidding, and construction administrative services.

D/P/S Architects, a New Mexico resident company, has submitted an estimated cost for this project not to exceed \$299,995.00 plus applicable taxes.

Mr. Razor moved and Ms. Todacheene seconded to approve the award of these services to Dekker/Perich/Sabatini Architects not to exceed \$299,995.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

**ITEM I. ANNOUNCEMENT OF NEXT MEETING**

The date of the next regular meeting will be **Monday, October 7, 2024, at 6:00 p.m.** in the San Juan College Board Room.

**ITEM J. CLOSED SESSION**

No Closed Session.

**ITEM K.     ADJOURNMENT**

Mr. Manning moved and Ms. Taylor seconded the motion to adjourn the meeting.  
Vice Chairperson Chance adjourned the meeting at 7:46 p.m.

\_\_\_\_\_  
Mr. R. Shane Chance, Vice Chairperson  
San Juan College Board

ATTEST:

\_\_\_\_\_  
Mr. Joseph Rasor, Member  
San Juan College Board

Date: October 7, 2024