

*Early Admission*

**Enrollment Approval Form**

This form is to be completed to be considered for Early Admission at San Juan College. Early Admission is for high school age students to take college classes. College classes taken under early admission count for college credits and the acceptance of those credits by a high school is strictly up to the high school of the student. Early admission students are admitted as non-degree seeking and therefore are not eligible for Financial Aid and are eligible to register for up to 18 credits per semester.

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**Student Information**

I, \_\_\_\_\_, wish to enroll in the *Early Admission* program at San Juan College.

Name

\_\_\_\_\_

High School Attending

SJC Student ID Number

Date of Birth

**Current Grade:** \_\_\_\_\_ **Expected HS Graduation Month/Year:** \_\_\_\_\_/\_\_\_\_\_

**STARS ID (only required for NM students):** \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

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**Parent/Legal Guardian Information**

Students who are minors must obtain parental/legal guardian approval prior to enrolling as an Early Admission student.

**A parent/legal guardian signature is required for students under the age of 18.**

As the parent/legal guardian of this Early Admit student, I confirm that he/she meets the eligibility requirements for the Early Admit Program and acknowledge the enrollment conditions of this program.

We the student and parent/guardian, certify that all the information furnished in this form is true to the best of our knowledge. We understand that any misrepresentation of the facts may result in the immediate cancellation of the student application and/or registration. We understand that there are costs involved including tuition, course/lab fees, and textbooks.

I understand that he/she will be in a college environment and is responsible for being aware and adhering to all SJC policies and student guidelines. **I have read and understand FERPA release information that is outlined on the opposite side of this form.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## CONSENT TO DISCLOSE STUDENT EDUCATION RECORDS

If any person other than you needs or will need access to your education records maintained by San Juan College, complete this form and return it to the Enrollment Services Office. Other College officials may take this form directly from the student and forward to the Enrollment Services Office.

### Family Educational Rights and Privacy Act of 1974 (FERPA)

FERPA defines the requirements for access to and release of student education records. Student education records are defined as records that are directly related to a student and are maintained by an educational institution. San Juan College has designated certain parts of a student's education record as "Directory Information," (see below) which may be disclosed to third parties without the student's written permission. Student education records include, but are not limited to, course grades, billing records, and disciplinary records.

In general, education records that are not designated Directory Information may be disclosed only to the student unless the student provides written consent to disclose those records to other persons. However, disclosure of non-directory information may be made to (1) an individual who claims the student as a dependent on the individual's federal income tax return, as defined in Section 152 of the Internal Revenue Code, (2) to parents or legal guardians of a student who is under 21 years of age and has been disciplined by the college for any alcohol or drug policy violations, and (3) to parents or legal guardians of a student who is in a health and safety crisis.

PLEASE PRINT LEGIBLY

I, \_\_\_\_\_ Student ID Number \_\_\_\_\_, hereby give my permission to San Juan College to release my education records to the following person(s). **This release shall remain in effect until I submit a separate written request to the Enrollment services Office to change or rescind it.**

NAME	RELATIONSHIP TO STUDENT
1. _____	_____
2. _____	_____
3. _____	_____

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar's Office Use Only:

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

### Directory Information as Defined by San Juan College:

Student's Name

Address & Telephone Numbers

San Juan College Email Address

Date and Place of Birth

Program of Study

Dates of Attendance

Degree Information (includes degree, date conferred, honors, awards, scholarships, and academic awards)

Enrollment Status

Participation in Recognized College Activities

Most Recent School Attended